

World AMN
Academy for Multidisciplinary Neurotraumatology



Articles of Association

Academia Multidisciplinaria Neurotraumatologica
AMN

§ 1 NAME AND SEAT

1. The association bears the name "Akademie für multidisziplinäre Neurotraumatologie" followed by the letters "e.V." (e.V. = eingetragener Verein meaning registered association). The name is abbreviated as AMN.
2. Academia Multidisciplinaria Neurotraumatologica, in "English Academy for Multidisciplinary Neurotraumatology" (AMN) is the official name for international correspondence.
3. The association was established in Munich, Germany on May 19th, 2003 and registered at the registry of associations at the local law court in Münster, Germany. It is registered as an association of public benefit acc. to § 21 BGB (Bürgerliches Gesetzbuch - German civil law code).
4. The seat of the Academy for Multidisciplinary Neurotraumatology is Münster, Germany.

§ 2 PURPOSE OF THE AMN

1. The purpose of the Academy for Multidisciplinary Neurotraumatology is the advancement of neurotraumatology in research, practical application and teaching. The purpose of the AMN is to be attained by, in particular:
 - a) The organisation of international congresses as well as participation in such events including regional and national workshops and educational meetings in all fields of neurotraumatology.
 - b) Commitment to excellence in education through organisation of workshops and intensification of cooperation with scientific academies, societies, associations as well as research institutions and companies who are concerned with questions related to neurotraumatology.
 - c) The communication between national and international academies, societies and associations concerned with neurotraumatology in research, practical applications and education.
- In special cases the AMN could be asked for expert opinions to represent the joint interests of neurotraumatology, towards authorities, insurance companies, medical personnel, representative bodies and third parties at an international level.
2. The AMN ascribes particular importance to the following activities in the realisation of their aims.
 - a) The cultivation of very close connections with academies, societies and associations which work in the same field worldwide.
 - b) the cooperation with institutions of all countries of the five continents in working out standards in research, practical application and education.
3. The AMN is involved directly and exclusively in non-profit activities in the sense of "activities entitled to taxation relief" in the taxation classification.

§ 3 FINANCIAL MEANS

1. The AMN is not a commercial enterprise. The AMN has no self-interests. This is determined in detail in the standing orders.
2. The financial capital and income of the AMN may only be used for purposes stipulated in the articles of association. The members receive no financial remuneration from AMN except for the reimbursement of costs.
3. The AMN may not entrust any person with administrative activities which are not concerned with the AMN, and may not pay unreasonably high remuneration for any activities.

§ 4 MEMBERSHIP

1. The AMN has active, ordinary, extraordinary, corresponding, and honorary members.
 - a) A person can be accepted as an ordinary member with a right to vote if
 - he/she is a governmental-approved medical practitioner in good standing in the national society who carries out his profession, scientifically qualified in neurotraumatology and can demonstrate that he/she is actively involved in neurotraumatology. The quote of medical practitioners will be 2/3 of the members of AMN,
 - he/she is a scientist with university qualifications who is qualified in research into neurotraumatology .
- Each applicant for active membership shall file with the Membership Committee such documentation of eligibility requirements as is necessary to determine the applicants qualification and present a lecture during the AMN annual congress of the admission year.
- The ordinary membership will only remain active if he/she presents an own lecture at least every fourth year.
- b) An extraordinary member without a voting right can be a person who is interested in questions of neurotraumatology and legal persons under private law such as health insurance companies, scientific academies or societies, research institutes and companies which promote the AMN.
 - c) Corresponding members of the AMN are proposed by the Presidium and appointed by the members.
 - d) People can be named as honorary members who in their person and/or their scientific work have especially helped the progress of neurotraumatology. Honorary members have a voting right if they were previously ordinary members.

§ 5 ENROLMENT OF MEMBERS

1. The presidium decides to accept new ordinary and extraordinary members.
2. The membership application must be sent to the presidium in writing.
3. Ordinary members must present the following documents: curriculum vitae, qualification as a medical practitioner or equal university qualification and evidence of the research emphasis in neurotraumatology together with scientific documentation.
4. The presidium decides whether a membership application can be accepted by a simple majority vote up to eight weeks before the annual member's meeting. This body must then confirm the new membership suggestions by a simple majority vote of those present. Then the enrolment becomes effective and after the new member has received written confirmation it is legally binding. Upon acceptance of membership, the articles of association of the AMN and the decisions made according to these articles are binding for the members.
5. The naming of corresponding and honorary members is made by a unanimous vote of the Executive Committee and the Presidium and is confirmed by a two third majority of those present at the members' annual meeting.

§ 6 TERMINATION OF MEMBERSHIP

1. Membership is terminated by
 - a) a declaration of termination of membership to the Executive Committee with three months notice before the end of a calendar year,
 - b) the death of a member,
 - c) exclusion,
 - in case the qualifications for members according to § 5 no longer exist,
 - in case two annual membership fees, in spite of two reminders, have not been paid,
 - by a written application from at least three members to the Executive Committee, combining the reasoning, when an important reason for exclusion is evident.
 - in case of not attending AMN events (congresses) for five years.

The exclusion is decided by a simple majority vote of the Executive Committee and Presidium after the member in question has been heard. The member has the right to appeal against the decision within four weeks after exclusion. The written appeal will be considered by the next regular members' meeting and decided by a simple majority vote.
2. The member must be informed of his termination of membership in the AMN by registered letter.

3. Until the date of termination of membership the member is bound to pay membership fees and any other contributions which may be due.
4. With termination of membership, the member loses all membership rights.

§ 7 MEMBERSHIP FEES

1. In order to conduct its business, the AMN requires annual membership fees in USD currency. The amount of the annual fee is decided by the members' meeting.
method of payment are decided by the members' meeting by a simple majority vote on the suggestion of the presidium.
2. Membership fee alterations and the
3. Honorary members do not pay membership fees.

§ 8 RIGHTS AND DUTIES OF MEMBERS

1. All members support the AMN in the realisation and achievement of its objectives as stated in § 2 of these Articles of Association.
meeting. In this role they also have the right to propose a motion. They can send one delegate to the meetings of the presidium and the members' meeting. On application, the delegate has the right to speak. In their activities they support the AMN in the realisation of its objectives stated in § 2 and contribute to the publication of the scientific work in the field of neurotraumatology.
2. Ordinary members have a right to vote as well as the right to work within the AMN organisation according to the articles of association. They have the right to make written suggestions for elections to the presidium one week before the members' meeting.
3. The extraordinary members have advisory functions in the members'
4. With termination of membership, the member loses all membership rights.

§ 9 CONSTITUTIONAL BODIES OF THE AMN

1. The Academia Multidisciplinaria Neurotraumatologica (AMN) has various constitutional bodies. The constitutional bodies of the AMN are as follows:

- the members' meeting
- the executive committee
- the presidium
- the advisory board
- the committees

2. All offices are honorary. Costs which can be demonstrated to have

been incurred realising the objectives stated in § 2 of these Articles of Association will be reimbursed from the funds of the AMN upon presentation of a correct expense account. In case of doubt the presidium will decide if costs are suitable for reimbursement.

§ 10 MEMBERS' MEETING

The members' meeting is responsible for:

- a) the election of members of the presidium and advisory board,
- b) the exoneration of the executive committee, the treasurer and other members of the presidium after presentation of the annual report and the statement of accounts,

- c) changes in the articles of association,
- d) the dissolution of the AMN and the stipulation of the use of any financial means which remain,
- e) the choice of the auditor,
- f) the decision of acceptance of new members.

§ 11 THE EXECUTIVE COMMITTEE

The Executive Committee acc. to § 26 BGB (Bürgerliches Gesetzbuch = German civil law code), consists of the President and the two Vice-Presidents

of the presidium. Each member of the executive committee can represent the AMN alone.

§ 12 THE PRESIDIUM

1. The presidium of the AMN consists of the President, the two Vice-Presidents, the General Secretary, the Registrar, the Treasurer and the Deputy Treasurer. The members of the presidium are each elected for three years, however, their term of

office ends in case their membership is terminated.

2. The members of the presidium remain in office until new elections. Their term of office begins on the 1st January following their election unless

the members' meeting decides otherwise.

3. If the President or another member resigns from his office prematurely, the presidium determines a deputy until the election of a replacement at the next members' meeting.

4. The presidium has to prepare the decisions of the members' meeting and carry them out. It takes all decisions which are not reserved for the members' meeting.

5. The President convokes the meetings of the presidium in writing, giving details of the agenda. He also takes the chair. After a written, reasoned application from two of its members, the presidium must meet within four weeks.

6. In case the President can not take part, the President determines which of the two Vice-Presidents will represent him.

7. The General Secretary supports the President in his work and controls the correspondence with other national and international scientific academies,

societies and associations. In case he is indisposed the Registrar deputizes for him.

8. The Registrar records the minutes of the meetings of the executive committee and the presidium. He corresponds with the members and keeps the registry of members. In case he is indisposed the General Secretary deputizes for him.

9. The Treasurer administers the finances of the AMN and keeps orderly accounts of income and expenditure. In case he is indisposed the Deputy Treasurer deputizes for him. All expenditures, in particular bank instructions, must be countersigned by the Deputy Treasurer or General Secretary. Expenditure for matters not concerned with current business must be previously approved by the President. The Treasurer accepts payments to the AMN in return for a receipt. After the statement of accounts has been scrutinized and approved by two full members, who were elected to do this at the last members' meeting, the Treasurer is exonerated by the members' meeting.

§ 13 THE ADVISORY BOARD

1. The advisory board advises the executive committee and the presidium on questions important for the AMN in the realisation of its objectives stated in § 2. Therefore, it is important that all countries from which members have been accepted to the AMN, are also represented in the advisory board. The election for four years is carried out by the members' meeting

with a simple majority on the recommendations of the presidium.

2. The retiring President belongs to the advisory board for a period of four years. An extension of advisory board membership beyond four years can be agreed on jointly by the advisory board and presidium.

§ 14 THE COMMITTEES

For dealing with special questions

■ "ad hoc" committees can be set up by the executive committee in agreement with the other members of the presidium. Standing committees can be set up by the members' meeting by

a simple majority vote on the recommendation of the presidium.

In special cases, individuals who are not members of the AMN can be members of those committees.

§ 15 VOTING AND ELECTIONS

1. Every year, an annual general meeting takes place to which all members are invited in writing by the executive committee, also stating the agenda.

The invitations to the meeting must be sent by post at least 8 weeks before the meeting is due to take place. At least 6 weeks beforehand, all motions for proposal which are to be dealt with by the general meeting must be sent in writing to the AMN executive committee and substantiated.

An extraordinary members' meeting must be called by the executive committee when at least one third of the full members request and substantiate this in writing.

For an important reason, the presidium can call an extraordinary members' meeting. In such a case the notice of invitation to the extraordinary meeting can be shortened by the presidium to one week.

Every regularly convened extraordinary or normal members' meeting constitutes a quorum no matter how many voting members are present.

2. In elections, at the first ballot, an absolute majority of the votes cast is required. At the second ballot, the candidate with the most votes is elected. Lots are drawn if the number of votes is equal.

3. Decisions which involve an alteration of the articles of the association, the amount of the annual memberships fee or the dissolution of the AMN require a two thirds majority. For all other ballots a simple majority is adequate.

4. Elections and ballots can be carried out by acclamation or on request of an ordinary member in a secret ballot with voting papers. A vote by post is possible if this has been requested acc. to point 1 of this article.

5. The candidates for election are presented to the members' meeting by the presidium. Re-election is possible.

6. The presidium makes its decisions by a simple majority. It constitutes a quorum if at least four of its members are present. The President casts the deciding vote if there is no majority.

§ 16 BUSINESS YEAR

The business year of the AMN is the calendar year.

§ 17 DISSOLUTION OF THE AMN

1. The dissolution of the AMN is governed by the legal provisions. Upon its dissolution or other a radical change in the purposes of the association, the property of the AMN may only be used for purposes of public benefit as the basis for granting tax relief. It must be transferred to an association of public benefit which qualifies for tax relief and which must use it to release the objectives in the

sense of § 2 of these articles of association of AMN. Decisions about any future use of the property of the AMN may only be made after the taxation authorities have approved them.

2. A transfer of the property or part of the property of the AMN to members is not permitted in either the case of their termination of membership or the dissolution of the AMN.

§ 18 GENERAL PROVISIONS

1. The presidium has the right to alter the articles and standards of the association upon its own authority by anonymous vote if the registration court requires this for formal reasons. The convention of a members meeting is not necessary for this.

2. The presidium is authorised to rec-

tify any editorial mistakes and discrepancies in the articles of association.

3. The members must be informed of all changes.

4. The members' meeting will decide on any doubts which arise from interpretation of the articles of association.

§ 19 AUDITING

The account books and the funds of the AMN must be examined once every business year. Two members of the association are to be assigned for

the auditing. Those two members will be elected annually by acclamation in the members' meeting.

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